

**HOA MEETING  
12/14/16**

- 1. Review minutes for approval. Motion to received minutes and was second.**
- 2. Budget 2017 and end of year financial statement was submitted to HOA. HOA approved the 2017 budget and was second.**
- 3. Asked block captains to take reflectors and place in back to the sewer drains on each street so the snow removal drivers will know not to cover the drains**
- 4. Volunteer form was submitted to residents to volunteer for items of interest for example pool, social etc. Please complete and place in suggestion box.**
- 5. HOA was asked if anyone was interested in recycling.**
- 6. At this time there will not be any assessments or monthly increase on maintenance fees.**
- 7. Accepted nominees by acclamation. Needed 5 and 5 were on the ballet. Margaret Metry asked if Bob Breckheimer would run he declined.**
- 8. Donna Rickert requested if we could get rid of Christmas lights not being used. Approval given by residents to get rid of the lights.**
- 9. Clubhouse rental. Residents who rented the clubhouse have found that toilets have not been flushed after use. Residents have been asked to keep the clubhouse clean and keep toilets flushed. If the toilet is used and is not working properly please contact a board member. Do not leave it for someone else to deal with. When renting the clubhouse remember all**

**folding chairs go in the back hallway closet not the front closet.**

**10. Decorations will be taken down the on Sunday January 2017 at 2:00pm. If available please come help.**

**11. American Roofing finished vent inspections. Dan Rapp stated certified letters were sent to residents to contact American Roofing for entry to connect vents. Eleanor stated no one checked her vent. Margaret Metry stated her vent was disconnected. This was a pre-existing condition and will need to be repaired by resident. This building did not get a roof and American roofing is not responsible for vent connection.**

**12. American Roofing was paid the last installment for roof replacements.**

**13. Congratulate all board members who are leaving. Remember to show gratitude and residents chip in when needed.**

**14. Need help with newsletter. It was suggested block captains ensure their neighbors get their newsletter so they are not left in paper boxes. Further discussing needed.**

**15. The new board will meet January 3, 2017 at 7pm in the Clubhouse.**

**16. Meeting adjourned at 8pm.**

**Minutes taken by Teresa Wittemer - Board Member**