

Deer Creek Association Board  
Minutes of January 14, 2016

In Attendance: Peggy Hinds, Darlene Vaughn, Paul Jenkins, Joanne Wheeler, Rose Mary Fackler, Ed Davis, Teresa Wittmer, Jerry Ladue (via phone), and Dan Rapp

Agenda: To elect officers for the Board

A motion was made and approved to elect the following:

Peggy Hinds, President  
Darlene Vaughn, Vice-President  
Rose Mary Fackler & Jerry Ladue, Co-Treasurers  
Joanne Wheeler and Teresa Wittmer, Co-Secretaries/Communications

Paul Jenkins volunteered to be the liaison for maintenance and oversight of the Club House and pool. Ed Davis will provide information on the facilities, and check on keys for all of the Club House doors.

Discussions:

The most current by-laws should be given to all new members. Real Estate agents are supposed to do this, but we are not sure it is always happening. We also want to communicate financial updates, and remind people of our policies concerning snow removal, pool, etc.

- Dan will send emails of financials to all board members that will include the special assessment so that we stay current on how that is going.

- Peggy will write a newsletter to go to all residents. Rose Mary volunteered to help with the copies and distribution so that we can avoid mailing costs.

We need to make sure that we are taking care of all the maintenance needs throughout the year. There is no clear instruction on what needs to be done when.

- Peggy will create a check-list and time-line for items that need attention each year. Board members were asked to send her any items of which they are aware.

Next board meeting is **Wednesday, Feb. 3, 7:00 pm at the Club House**. We plan to meet the first Wednesday of each month.

Meeting adjourned at 8:20 pm.

Respectfully,  
Darlene Vaughn, acting secretary